

Informational Vendor Contract



Business/Organization Name _____

Contact Name _____

Address _____

City _____, State _____ Zip Code _____

Email _____ Phone _____

Please mark the space for which you will be requesting:

\$25 for an informational booth

* **There will be no free wristbands. Worker Passes are \$15**

* No vendor will be allowed to sell alcoholic beverages on the fairgrounds during the fair.

Please indicate (circle) if you will need:

Voltage needs:

Amp needs:

Please indicate (circle) if you will need water: Yes or No

IF YOU WILL NEED ELECTRICITY OR WATER, PLEASE READ THE PAGE ATTACHED

Proof of liability insurance is required. Please send a certificate of liability insurance from your provider along with this contract. If we do not receive proof of insurance from you, you will not be able to set up at the fair. Your proof of insurance can be faxed to 715-532-2279 or sent with this contract by mail.

Spot size: Each spot will be 12x12. Your area will be marked.

ALL VENDORS MUST CHECK IN AT THE FAIR OFFICE UPON ARRIVAL TO THE FAIRGROUNDS PRIOR TO SETTING UP. At this time vendors will receive space assignment. Your space assignment will be marked with an assigned number. If you choose not to go in the correct space you will be asked to leave.

Payment and contract: Payment can be made to Rusk County Fair. Please send this contract along with payment and insurance to: 311 Miner Ave E, Suite S140, Ladysmith, WI 54848.

If you have any questions please call 715-532-2225. Please return as soon as possible.

Failure to follow guidelines will result in you being asked to leave the fairgrounds.

Signature: _____ Date: _____

Payment amount: _____

Describe type of exhibit, merchandise displayed, or attach list of menu items if food vendor:

❖ ADDITIONAL NOTES ON BACKSIDE

NOTE TO VENDORS:

ELECTRICAL POWER - Electrical power is available in certain areas of the fairgrounds. Vendors requiring electrical power should evaluate their needs prior to arriving at the fairgrounds. Vendors needing 220 volt power are required to provide their own "pigtail" and cable compatible with fairgrounds outlets. Special needs, such as 220 volt power or high amperage, may require an electrician's assistance and may cost extra. Vendors may provide their own electric generators providing they meet maintenance staff approval.

Vendors are NOT allowed to access electrical panels or "hardwire" into electrical panels.

WATER – Portable water is available in certain areas of the fairgrounds. Vendors are reminded they are required to provide a suitable hose of appropriate length. State law requires all hose bibs have an anti-siphon valve preventing water supply contamination. Anti-siphon valves will be provided and are NOT to be tampered with or removed.